

**ACADEMIC AND PERSONNEL SUB COMMITTEE OF THE BOARD OF  
GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL  
Tuesday, 24 April 2018**

Minutes of the meeting of the Academic and Personnel Sub Committee of the Board  
of Governors of the City of London Freeman's School held at Committee Rooms,  
Guildhall, EC2V 5HH on Tuesday, 24 April 2018 at 10.30 am

**Present**

**Members:**

Deputy Roger Chadwick (Chairman)  
Deputy Philip Woodhouse (Deputy Chairman)  
Stuart Fraser  
Nicholas Goddard  
Brian Harris  
Andrew McMillan  
Councillor Chris Townsend  
Gillian Yarrow

**Officers:**

Roland Martin	- Headmaster
Stuart Bachelor	- Deputy Headmaster
Susan Williams	- Bursar
Alistair MacLellan	- Town Clerk's Department

**1. APOLOGIES**

Apologies were received from Alderman Dame Fiona Woolf.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. MINUTES**

**RESOLVED**, that the public minutes of the meeting held on 10 January 2018 be approved as a correct record subject to a typographical amendment.

**4. ACTIONS SHEET**

Governors considered a report of the Town Clerk regarding actions arising from previous meetings and the following points were made.

**Music Annual Departmental Review**

- The Headmaster noted that two students in Year 5 had secured diplomas in Music.

## **Oriental Language Provision**

- The Headmaster noted that the new Deputy Head (Academic) had been recruited and therefore this action was on schedule to be completed during the curriculum review planned for September 2018.
- Governors noted that the potential adoption of oriental languages into the school curriculum should be grounded in evidence for local appetite for such provision.
- The Deputy Chairman commented that a language carousel approach to learning was worthy of consideration.

**RESOLVED**, that the report be received.

### **5. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

### **6. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT General Data Protection Regulations (GDPR)**

In response to a comment from the Chairman, the Town Clerk agreed to clarify whether co-opted Governors could be provided with a City of London Corporation email address to ensure forthcoming GDPR could be adhered to.

#### **Governor Skills Audit**

In response to a request from the Chairman, the Town Clerk agreed to conduct a Governor Skills Audit.

### **7. EXCLUSION OF THE PUBLIC**

**RESOLVED**, that under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

### **8. NON-PUBLIC MINUTES**

**RESOLVED**, that the non-public minutes of the meeting held on 10 January 2018 be approved as a correct record.

### **9. HEADMASTER'S ACADEMIC AND PERSONNEL REPORT**

Governors considered an Academic and Personnel report of the Headmaster.

#### **9.1 Appendix 1a - Boarding Policy**

Governors considered the Boarding Policy.

#### **9.2 Appendix 1b - PSHE Scheme of Work Policy**

Governors considered the PSHE Scheme of Work Policy.

9.3 **Appendix 1c - Right to Study Checks Policy**

Governors considered the Right to Study Checks Policy.

9.4 **Appendix 1d - SEN and EAL Policy**

Governors considered the SEN and EAL Policy.

9.5 **Appendix 1e - Single Central Register Policy**

Governors considered the Single Central Register Policy.

9.6 **Appendix 2 - Predicted Grades 2018**

Governors considered the Predicted Grades 2018.

10. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no non-public questions.

11. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of other business.

**The meeting ended at 12.09 pm**

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Chairman

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